

24 February 2017

Our ref: HD/Letchworth 03.17
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To: Members of the Letchworth Committee of North Hertfordshire District Council (Councillors: Mike Rice (Chairman), Paul Marment (Vice-Chairman), Clare Billing, John Booth, Julian Cunningham, Gary Grindal, T.W Hone, Lorna Kercher, David Levett, Sandra Lunn, Ian Mantle, Mrs. L.A. Needham and Deepak Sangha).

You are invited to attend a

MEETING OF THE LETCHWORTH COMMITTEE

to be held at

**BROTHERHOOD HALL, GERON ROAD,
LETCWORTH GARDEN CITY**

on

WEDNESDAY, 8 MARCH 2017

at

7.30p.m.

Yours sincerely,



David Miley
Democratic Services Manager

AGENDA

ITEM	PAGE
1. APOLOGIES FOR ABSENCE	-
2. MINUTES – 7 DECEMBER 2016	-
<p>To take as read and approve as a true record the minutes of the meeting of this Committee held on the 7 December 2016.</p>	
3. NOTIFICATION OF OTHER BUSINESS	-
<p>Members should notify the Chairman of other business which they wish to be discussed by the Committee at the end of either Part I or Part II business set out in the agenda. They must state the circumstances which they consider justify the business being considered as a matter of urgency.</p> <p>The Chairman will decide whether any item(s) raised will be considered.</p>	
4. CHAIRMAN'S ANNOUNCEMENTS	-
<p>Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chairman of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest which requires they leave the room under Paragraph 7.4 of the Code of Conduct, can speak on the item, but must leave the room before the debate and vote.</p>	
5. HERTFORDSHIRE CONSTABULARY	-
<p>To receive a presentation from Sergeant Clark, Hertfordshire Constabulary.</p>	
6. PUBLIC PARTICIPATION	-
<p>To receive presentations and petitions from members of the public including:</p> <ol style="list-style-type: none">1. Letchworth Sustainability Forum;2. Impact Youth Club;3. The Alpha Programme;4. The Living Room.	
7. GRANTS AND COMMUNITY UPDATE	1
<p>REPORT OF THE STRATEGIC DIRECTOR OF FINANCE, POLICY AND GOVERNANCE</p> <p>To advise the Committee on the activities and actions of the Communities Officer and to advise on the current expenditure and balances of the delegated budgets.</p>	

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<p>8. SECTION 106 AND UNILATERAL UNDERTAKINGS REPORT OF THE DEVELOPMENT AND CONSERVATION MANAGER</p> <p>To provide an annual update on the details of the current Section 106 agreements and Unilateral Undertakings within the wards/parishes in the area as at the 9th February 2017 and provide an update on the relevant legislation.</p>	<p>15</p>
<p>9. INFORMATION NOTE: NORTH HERTFORDSHIRE LEISURE CENTRE INFORMATION NOTE OF THE HEAD OF LEISURE AND ENVIRONMENTAL SERVICES</p> <p>To receive an information note regarding the North Hertfordshire Leisure Centre.</p>	<p>47</p>
<p>10. INFORMATION NOTE: NORTH HERTFORDSHIRE MUSEUM AND COMMUNITY FACILITY AT HITCHIN TOWN HALL INFORMATION NOTE OF THE HEAD OF LEISURE AND ENVIRONMENTAL SERVICES</p> <p>To receive an information note regarding the North Hertfordshire Museum and Community Facility at Hitchin Town Hall.</p>	<p>51</p>
<p>11. INFORMATION NOTE: LETCHWORTH PARKING REVIEW INFORMATION NOTE OF THE HEAD OF DEVELOPMENT AND BUILDING CONTROL</p> <p>To receive an information note regarding the Letchworth Parking Review.</p>	<p>55</p>
<p>12. WARD AND OUTSIDE ORGANISATIONS – MEMBERS’ REPORTS</p> <p>To receive any oral reports from Members regarding Ward matters and Outside Organisations.</p>	<p>-</p>

The meetings of the Letchworth Committee for the Civic Year 2016/2017 will be held on:

- 7 June 2017 – Foundation House, Icknield Way, Letchworth Garden City**
- 6 September 2017 – Foundation House, Icknield Way, Letchworth Garden City**
- 6 December 2017 – Foundation House, Icknield Way, Letchworth Garden City**
- 7 March 2018 – Foundation House, Icknield Way, Letchworth Garden City**